

International Student Office			
-407 Location: Room 407 In No. 4 Teaching Building		TEL 027-87608608	
		DUTY	EMAIL
MS NICOLE		undergraduate students daily management (insurance reimbursement, leave off, etc.)/ICEA/office & teaching assistant	lixin@whut.edu.cn
MS QIYANG		residence permit/passport check/physical examination/student book/campus card/annual review	ouyangzhou@whut.edu.cn
MS HUANG		payment/scholarship/bank	huangxin92@whut.edu.cn
MR DAVID		CSC plane tickets/registration/off-China students' return(NOC)/off-campus accommodation management/activities	1024690913@qq.com
N9S-204 Location: Room N9S204 In N9 International Dormitory			
		TEL 027-87590525	
		DUTY	EMAIL
MS CAI		PHD & master students daily management/dormitory management(arrangements, daily maintenance, electricity, water & Internet)/dorm & country reps	cai cai 123@whut.edu.cn

International Admission Office			
-507 Location: Room 507 In No. 4 Teaching Building		TEL 027-87166636	
		DUTY	EMAIL
MS CHEN		coordinating enrollment, publicity affairs and project development	chendan_203@whut.edu.cn
MS YAO		scholarship student application and admission	yaowenting@whut.edu.cn
MS LIN		application and admission of self-financed students	linjian19@whut.edu.cn
MS ZHUANG		application and admission of non-degree students	zhuangziyun@whut.edu.cn
International Teaching Office			
-402 Location: Room 402 In No. 4 Teaching Building		TEL 027-87884569(undergraduate)/027-87658253(postgraduate)	
		DUTY	EMAIL
MS LI FANG		director	wutlif@whut.edu.cn
MS LI ZHENG		undergraduate students public courses/exemption/Deferred examination/etc.	lizheng@whut.edu.cn
MS CHEN YANG		undergraduate students suspension/extension/resumption/course selection/retake/graduation certificate/etc.	chenyang@whut.edu.cn
MS XI ONG WEI		postgraduate students' public courses affairs (Chinese, Matrix, Tai chi, Chinese Culture Experience/Introduction to China)/study certificate	xi on gwei 2016@whut.edu.cn
MS ZHAO HUI		postgraduate students suspension/extension/resumption/graduation certificate/thesis award	zhaohui 0720@whut.edu.cn
MS CHEN YI NG	HSK	non-degree students affairs/HSK test	cheny ing510@whut.edu.cn